

MANDATORY DISCLOSURE

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|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Mandatory Disclosure | <i>Updated on March 10, 2010</i> |
| 1 | AICTE File No. Date and period of last approval | <i>MP-28/ET-MCA/2000 June 8, 2009</i> |
| 2 | Name of the Institution Address of the Institution City and Pin Code State / UT Phone number with STD code FAX number with STD code Office hours at the Institution Academic hours at the Institution Email Website Nearest Railway Station (dist in Km) Nearest Airport (dist in Km) | <i>Medi-Caps Institute of Techno-Management A.B. Road, Pigdamber, Rau Indore - 453 331 Madhya Pradesh 0731-4259500 / 4259675 0731-4259501 8.30 am to 5.00 pm 8.30 am to 5.00 pm info@medicaps-institute.ac.in www.medicaps-institute.ac.in Indore (15 Kms) Indore (15 Kms)</i> |
| 3 | Type of Institution Category (1) of the Institution Category (2) of the Institution | <i>Private - Self Financed Non Minority Co-Ed</i> |
| 4 | Name of the organization running the Institution Type of the Organization Address of the organization Registered with Registration date Website of the organization | <i>Medi-Caps Education Society Society 201, Pushpratna Paradize, 9/5, New Palasia, Indore - 452 001 M.P. Society Registration Act 1973 February 16, 1999 www.medicaps-institute.ac.in</i> |
| 5 | (a) For MCA Name of the affiliating University Address Website Latest affiliation period | <i>Rajiv Gandhi Proudyogiki Vishwavidyalaya Airport Bye Pass Road, 4th Floor, Bhopal - 462036 (M.P.) www.rgtu.net 2009-10</i> |
| | (b) For MBA (Foreign Trade) Name of the affiliating University Address Website Latest affiliation period | <i>Devi Ahilya Vishwavidyalaya "Nalanda Parisar" R.N.T. Marg, Indore - 452 001 www.dauniv.ac.in 2009-10</i> |
| 6 | Name of Principal / Director Exact Designation Phone number with STD code FAX number with STD code Email Highest Degree Field of specialization | <i>Dr. V.K. Gautam Director 0731-4259675 0731-4259501 mailme.vkgautam16@rediffmail.com Ph.D. Human Resource</i> |

7 Governing Board Members

**MEDI-CAPS GROUP OF INSTITUTIONS, INDORE
MEMBERS OF GOVERNING COUNCIL**

| | | |
|-----------------------------------------------------|-----------------------|---------------------------------------------------------------|
| 1. Shri R. C. Mittal | Industrialist | Chairman |
| 2. Shri Gopal Agrawal | Industrialist | Vice Chairman |
| 3. Director Tech. Education or his / her nominee | Ex-Officio | Member |
| 4. Regional officer AICTE or his / her nominee | Ex-Officio | Member |
| 5. Shri Alok Garg | Industrialist | Member |
| 6. Shri Ravi Mittal | Industrialist | Member |
| 7. Mrs. Manisha Garg | Industrialist | Member |
| 8. Dr. Sunil K. Somani | Director | Member Medi-Caps Institute of Tech. & Mgmt (Engg.) |
| 9. Dr. B.M. Singhi | Director | Member Medi-Caps Institute of Science & Tech (Engg.) |
| 10 Dr. H. Indurkar | Director | Member Medi-Caps Institute of Tech. & Mgmt (Mgmt.) |
| 11. Dr. V.K. Gautam | Director | Member Medi-Caps Institute of Techno-Mgmt |
| 12. Dr. K.S. Varma | Educationist | Member, Teacher's Representative |
| 13. Dr. Shamsheer Singh | Ch Executive Director | Member Secretary |

Frequency of meetings and
date of last meeting

**Three per year (minimum)
December 19, 2009**

8 Academic Advisory Body
Frequency of meetings and
date of last meeting

**All Directors / HODs
Four times a year /
February 5, 2010**

9 Organization Chart

Document attached as Annexure - "A"

10 Student feedback mechanism on
Institutional Governance / faculty
performance

Yes, copy attached as Annexure - "B"

11 Grievance redressal mechanism for
faculty, staff and students

**All such cases are looked after by
Chief Executive Director / The Chairman.**

12 (i) Name of the Department *
 Course
 Level
 1st Year of approval by the Council

Techno-Management

MCA

Post Graduate (PG)

2000

| | <u>CAY (09-10)</u> | <u>CAY-1 (08-09)</u> | <u>CAY-2 (07-08)</u> |
|------------------------------------|--------------------|----------------------|----------------------|
| Year wise Sanctioned Intake | 90 | 90 | 90 |
| Year wise Actual Admissions | 85 | 90 | 90 |
| Cut off marks - General quota | 146.94 | 147 | 124.24 |
| % Students passed with Distinction | -- | 7.40 | 7.27 |
| % Students passed with First Class | -- | 53.08 | 61.81 |
| Student Placed | 30 | 42 | 47 |
| Average Pay package, Rs. / Year | 2.8 lacs | 2.5 lacs | 2.00 lacs |
| Students opted for Higher Studies | -- | -- | -- |
| Accreditation Status of the course | No | | |
| Doctoral Courses | No | | |
| Foreign Collaborations, if any | No | | |
| Professional Society Memberships | Yes | | |
| Professional activities | Yes | | |
| Consultancy activities | No | | |
| Grants fetched | No | | |
| Departmental Achievements | -- | | |
| Distinguished Alumni | Yes | | |

(ii) Name of the Department *
 Course
 Level
 1st Year of approval by the Council

Techno-Management

MBA (Foreign Trade)

Post Graduate (PG)

2009

| | <u>CAY (09-10)</u> | <u>CAY-1 (08-09)</u> | <u>CAY-2 (07-08)</u> |
|------------------------------------|--------------------|----------------------|----------------------|
| Year wise Sanctioned Intake | 60 | -- | -- |
| Year wise Actual Admissions | 54 | -- | -- |
| Cut off marks - General quota | 315.53 | -- | -- |
| % Students passed with Distinction | -- | -- | -- |
| % Students passed with First Class | -- | -- | -- |
| Student Placed | -- | -- | -- |
| Average Pay package, Rs. / Year | -- | -- | -- |
| Students opted for Higher Studies | -- | -- | -- |
| Accreditation Status of the course | -- | | |
| Doctoral Courses | No | | |
| Foreign Collaborations, if any | No | | |
| Professional Society Memberships | Yes | | |
| Professional activities | Yes | | |
| Consultancy activities | No | | |
| Grants fetched | No | | |
| Departmental Achievements | -- | | |
| Distinguished Alumni | -- | | |

- 13 Name of Teaching Staff*
 Designation
 Department
 Date of Joining the Institution
 Qualifications with Class / Grade
 Total Experience in Years
 Papers Published
 Papers Presented in Conferences
 Ph.D. guide? Give field & University
 Ph.Ds / Projects guided
 Books Published / IPRs / Patents
 Professional Memberships
 Consultancy Activities
 Awards
 Grants fetched
 Interaction with Professional Institutions

Document attached as Annexure - "C"

Photo

| | | |
|-----------------|----------------------------------|----------------------|
| <i>UG</i> | <i>PG</i> | <i>Ph.D.</i> |
| <i>Teaching</i> | <i>Industry</i> | <i>Research</i> |
| <i>National</i> | | <i>International</i> |
| <i>National</i> | | <i>International</i> |
| <i>Field</i> | <i>University</i> | |
| <i>Ph.Ds</i> | <i>Projects at Masters level</i> | |

- 14 (a) Admission quota (MCA) #
 Entrance test / admission criteria

*Admission test conducted by Govt. of M.P.
 through Pre-MCA test*

| | <u>CAY (09-10)</u> | <u>CAY-1 (08-09)</u> | <u>CAY-2 (07-08)</u> |
|-----------------------------------|---------------------|----------------------|----------------------|
| Cut off / last candidate admitted | 76.53 | 147 | 124.24 |
| Tuition fees in rupees | 59,000/- | 53,000/- | 48,000/- |
| Number of Fee Waivers offered | -- | -- | -- |
| Admission Calendar | <i>July to June</i> | | |
| PIO quota | <i>Nil</i> | | |

- (b) Admission quota MBA (F.T.) #
 Entrance test / admission criteria

*Admission test conducted by Govt. of M.P.
 through MET*

| | <u>CAY (09-10)</u> | <u>CAY-1 (08-09)</u> | <u>CAY-2 (07-08)</u> |
|-----------------------------------|---------------------|----------------------|----------------------|
| Cut off / last candidate admitted | 15344 | -- | -- |
| Tuition fees in rupees | 63,000/- | -- | -- |
| Number of Fee Waivers offered | -- | -- | -- |
| Admission Calendar | <i>July to June</i> | | |
| PIO quota | <i>Nil</i> | | |

- 15 Infrastructural information ^
 Classroom / Tutorial Room facilities



Computer Centre facilities



Library facilities



Auditorium / Seminar Halls / Amphi



Cafeteria



Indoor Sports facilities



Outdoor Sports facilities



Gymnasium facilities



Facilities for disabled

Not available

Any other facilities



16 Boys Hostel



Girls Hostel



Medical and other Facilities at Hostel



| | | |
|----|-----------------------------------------|--------------------------------------|
| 17 | Academic Sessions | 2009-10 |
| | Examination system, Year / Sem | Semester |
| | Period of declaration of results | About two months |
| 18 | Counseling / Mentoring | Yes |
| | Career Counseling | Yes |
| | Medical facilities | Yes |
| | Student Insurance | Yes |
| 19 | Students Activity Body | Yes |
| | Cultural activities | Yes |
| | Sports activities | Yes |
| | Literary activities | Yes |
| | Magazine / Newsletter | Yes |
| | Technical activities / Tech Fest | Yes |
| | Industrial Visits / Tours | Yes |
| | Alumni activities | Yes |
| 20 | Name of the Information Officer for RTI | Dr. Pramod K. Vyas |
| | Designation | Registrar |
| | Phone number with STD code | 0731-4259550 |
| | FAX number with STD code | 0731-4259501 |
| | Email | info@medicaps-institute.ac.in |

CAY = Current Academic Year

* Repeat this template for each department / staff

Repeat this template for additional quota, if any.

^ Add photographs